Department of Veterinary Medicine

Remedial support following failure of the first sitting of Final Vet MB Part II or Final Vet MB Part III examinations

May 2013

1. Procedure following failure in the examination

   - Academic Support Officer informs student of failure by phone.
   - Academic Support Officer informs VSCS of the student’s failure.
   - As soon as possible following the examination, Academic Support Officer supplies VSCS (or Director of Teaching, see below) with marksheet(s), question papers, model answers and the student’s own script, so that s/he can fully discuss the student’s shortcomings in the examination with the student.

     These documents must **not** be given directly to the student and the student’s script must not be returned to the student but is made available to the VSCS/DoT as guidance prior to the meeting with the student.

   - VSCS arranges to discuss examination performance with the student, **OR**, if the VSCS is an examiner, the Director of Teaching will arrange to discuss examination performance with the student.

     As an outcome of their meeting, the VSCS (DoT) and the student will together agree a list of the remedial work that is required; a copy of this list should be kept with the VSCS and the Academic Support Officer.

     The list of remedial work might identify particular gaps in the student’s knowledge; if the student needs help in answering a certain type of examination question; if the practical component is a particular problem, etc.

     The aim of the list is to provide some remedial focus for the student’s revision for the resit.

2. Remedial measures offered by Department

   - The following remedial measures will be offered by the Department:
     - A mock viva exam with feedback (for Part III students)
     - A mock practical exam with feedback (for Part II students)
     - A session providing advice on answering essay and short answer questions, with examples.
All of the above will be offered to every student who has failed in the expectation that s/he will take responsibility for her/his failure and will take up the offer of remedial help.

3. **Responsibility in the Department for provision of remedial measures**

   - The Chairman of Examiners for Part III will arrange mock viva examinations and feedback.
   - The Chairman of Examiners for Part II will arrange a mock practical exam and feedback.
   - The Director of Teaching will arrange the essay and short answer question session, including example questions, in liaison with the relevant examiners.
   - The Academic Support Officer will have oversight of all the above.

4. **Remedial measures offered by the student’s College**

    The student’s College, through the Director of Studies, may take whatever further action it deems appropriate to support the student, e.g. provision of supervisions, study skills support, etc.

ARJ, May 2013