

**UNIVERSITY OF CAMBRIDGE
DEPARTMENT OF VETERINARY MEDICINE**

**Rotating Small Animal Junior Clinical Training Scholarships
Training Programme
(Six Scholarships)**

**Three Scholarships starting 1 May 2012 - for 14 months
One Scholarship starting 1 September 2012 - for 14 months
Two Scholarships starting 1 November 2012 - for 12 months**

Aim

These Junior Clinical Training Scholarships (JCTSs) provide an opportunity for qualified veterinarians to obtain high-quality, post-graduate training in a large range of disciplines in small animals. Some experience in small animal practice is preferred but new graduates may be considered. The objectives of the Programme are to enhance the Junior Clinical Training Scholars' clinical, diagnostic, problem-solving, communication and technical skills, and to prepare individuals to advance to a Senior Clinical Training Programme.

The working environment

The Department of Veterinary Medicine at Cambridge has a long history of major contributions to veterinary medicine and successful post-graduate training in many disciplines. One member of staff, Dr Heidi Radke, will manage the JCTSs, including monthly meetings to discuss progress, but supervision in each discipline through which JCTS rotate will be the responsibility of that specialist member of staff. There is a large number of RCVS and European Diploma holders in various medical and surgical specialties (see below) providing a stimulating environment for post-graduate veterinary training.

Summary of programme

The programme will start with a short induction period to explain details of Hospital clinical working practice, and policy regarding when to seek assistance and from whom, etc. During the period of the Junior Scholarship, the JCTS will receive training in each specialist area and provide support for the senior clinical members of staff. The JCTS will have primary case responsibility for first opinion cases. Responsibility for second opinion cases will be shared with senior clinical training scholars or senior clinical members of staff. As far as possible the JCTS case responsibility (under supervision of the appropriate clinician) will extend from first consultation at the Hospital through all diagnostic procedures, including post mortem and pathological examination where relevant. Critical care is under the overall supervision of the anaesthetic group, led by Dr Jackie Brearley, but critical care plans for each patient will be devised by liaison between the anaesthetists and the relevant clinical specialist.

Specialist clinicians and areas of their training responsibilities:

Michael Herrtage	MA BVSc DVSc DVR DVD DSAM DECVIM DECVDI MRCVS <i>Small Animal Medicine and Diagnostic Imaging</i>
Penny Watson	MA VetMB VetMD CertVR DSAM DECVIM MRCVS <i>Small Animal Medicine</i>
Barbara Skelly	MA VetMB PhD CertSAM DACVIM MRCVS <i>Small Animal Medicine</i>
Mark Reading	MA VetMB PhD CertSAC CertSAD MRCVS <i>Small Animal Medicine</i>
Sorrel Langley-Hobbs	MA BVetMed DSAS(O) DECVS MRCVS <i>Small Animal Orthopaedics</i>
Jackie Demetriou	BVetMed CertSAS DipECVS MRCVS <i>Small Animal Soft Tissue Surgery</i>
Jane Ladlow	MA BVetMed CertSAS CertVR DECVS <i>Small Animal Soft Tissue Surgery</i>
Laura Owen	BVSc(Hons) CertSAS DECVS MRCVS <i>Small Animal Soft Tissue Surgery</i>
Jackie Brearley	MA VetMB PhD DVA DECVA MRCVS <i>Anaesthesia & Critical Care</i>
Matthew McMillan	BVM&S MRCVS <i>Anaesthesia</i>
Jane Dobson	BVetMed DVetMed DECVIM MRCVS <i>Oncology</i>
Malcolm J Brearley	MA VetMB MSc(Clin Onc) DECVIM-CA(Onc) FRCVS <i>Oncology</i>
An Vanhaesebrouck	DVM CEAV Internal Medicine DipECVN MRCVS <i>Neurology</i>
David Williams	MA, VetMB PhD CertVOphthal MIBiol MRCVS <i>Ophthalmology</i>
Joy Archer	VMD MS PhD MRCPPath DECVP MRCVS <i>Clinical Pathology</i>
Cora Sommerey	DrMedVet MRCVS <i>Clinical Pathology</i>

**UNIVERSITY OF CAMBRIDGE
DEPARTMENT OF VETERINARY MEDICINE
THE QUEEN'S VETERINARY SCHOOL HOSPITAL**

**JUNIOR CLINICAL TRAINING SCHOLARSHIPS
MAY, SEPTEMBER AND NOVEMBER 2012**

1. Junior Scholarship application procedure

Junior Scholarship applicants should supply the following documents:

- A scholarship application form
- A Curriculum Vitae
- A covering letter giving reasons for wishing to undertake the Scholarship, and an indication of date(s) on which available to start Scholarship (i.e. 1 May 2012, 1 September 2012 or 1 November 2012)

References may be taken up early in the selection process in order to facilitate shortlisting for interview. Junior Scholarship applicants should indicate if this is likely to cause any difficulty with a current employer. Applicants are asked to specify the start date(s) for which they wish their application to be considered (i.e. 1 May, 1 September, 1 November 2012).

Applications should be sent for the attention of Melissa Large, Department of Veterinary Medicine, Madingley Road, Cambridge, CB3 0ES in order to reach her no later than 23rd February 2012 at 12 noon Alternatively, applications can be made via e-mail to vetmed@hermes.cam.ac.uk with the above documents as attachments, by the closing date above.

The Department will endeavour to notify scholarship applicants who have been shortlisted for interview within ten days of the closing date for applications.

Interviews for the Junior Scholarships will be held on 8th March 2012.

2. Selection criteria for applicants

The following are essential:

- Membership of the Royal College of Veterinary Surgeons
- Experience of working, and willingness to work, as part of a team
- Willingness to seek, and to accept, guidance and supervision from all Hospital staff involved with clinical work
- Ability and willingness to provide guidance and supervision to students
- Proven ability to work across the species, and experience of handling all species
- Ability to cope with out of hours emergency working
- Willingness to complete the JCTS training programme
- Proven attention to detail
- A good understanding of the professional context of veterinary medicine
- For applicants for whom English is not their first language, a score of 7.5 in IELTS (with no element under 7), or a score of 100 in TOEFL (with no element less than 24 – internet based test)*

The following is preferred:

- At least one year's experience of veterinary work in the UK

*For information about IELTS and TOEFL, see:

www.britishcouncil.org/learning-ielts.htm
www.ets.org/toefl/

<p style="text-align: center;">UNIVERSITY OF CAMBRIDGE DEPARTMENT OF VETERINARY MEDICINE</p>

**Junior Clinical Training Scholarship
(Internship)**

TERMS AND CONDITIONS

The Junior Scholarship is for 14 months or 12 months only, as follows:

Three Scholarships beginning on 1 May 2012, for 14 months.

One Scholarship beginning on 1 September 2012, for 14 months.

Two Scholarships beginning on 1 November 2011, for 12 months.

The award for a Junior Scholarship awarded with a start date between 1 October 2011 and 30 September 2012 is £ 14,000 per annum (pro rata), and for a Junior Scholarship awarded with a start date between 1 October 2012 and 30 September 2013 is £ 14,000 per annum.

The Junior Scholarship is subject to an initial monitoring period of three months.

The purpose of the Junior Scholarship is to enable the Junior Scholar to obtain high-quality, post-graduate training in a large range of disciplines in small and large animals. The emphasis of the programme is on gaining practical clinical experience of the subject matter of the undergraduate course and will therefore allow Junior Scholars to identify specific fields of veterinary work in which to specialise in future.

The Director of the JCTS programme will take responsibility for overseeing all aspects of the training of Junior Scholars, and supervision in each discipline through which Junior Scholars rotate will be the responsibility of the specialist member of staff for that discipline.

The Junior Scholar will be required to undertake the clinical duties, including out-of-hours duties, necessary to gain the appropriate training.

The Junior Scholar will be required to participate in guidance and supervision of undergraduate students.

The undertaking of external professional activities will only be permitted in exceptional circumstances, and must be discussed with, and approved by, the

Director of the JCTS programme and must not interfere with Junior Scholarship duties.

1. Holiday entitlement

Not more than 20 days' holiday, plus Bank Holidays (making a total of 28 days' holiday in all), may be taken over the duration of the Junior Scholarship. On a Bank Holiday, clinical and out-of-hours duties will be undertaken on a rota basis, and in this case it will be possible to take a day's holiday on an alternative date. Holidays should be agreed with the Director of the JCTS programme and will be taken on a rota basis with the other Junior Clinical Training Scholars to ensure that each Junior Scholar is able to take part in the planned rotations.

In the event that the Junior Scholarship ends early, holiday will be on a pro rata basis.

2. Sickness absence

If the Junior Scholar is absent through illness for more than one week, the Director of the JCTS programme should be informed, and medical certificates should be forwarded to the Professor in charge of Scholarship Programmes in the Department.

During absence covered by medical certificates, payment of the Junior Scholarship will be continued at the full rate for four weeks. In the case of absence through sickness for periods exceeding four weeks, the continuation of the Junior Scholarship will be considered in the light of the circumstances of the individual case.

3. Interruption of Training

Junior Scholars are expected to complete their training in a single continuous period. No requests for interruption of training will be approved for the purposes of employment, temporary lectureships, exchanges, voluntary service overseas, or expeditions/sports.

Requests for interruption of training for reasons of maternity will be considered in the light of individual circumstances.

Requests for interruption of training arising out of other personal or family reasons will receive sympathetic consideration.

There will be no entitlement to payment of the Junior Scholarship award during periods of interruption of training.

4. Reporting

The Junior Scholar will be required to participate in monthly meetings with the Director of the JCTS programme during the initial monitoring period. Details of targets and progress will be recorded on a monitoring form that will be signed by

the Junior Scholar and the Director of the JCTS programme, and submitted to the Professor in charge of Scholarship Programmes in the Department. If the meetings during the initial monitoring period reveal any deficiency in the progress of the Junior Scholar, a written warning and advice on correction of the deficiencies will be given. The Junior Scholar will be encouraged in these circumstances to seek the advice and support of a senior clinician unconnected with her/his training. Failure to remedy the deficiencies may lead to termination of the Junior Scholarship on the advice of the Director of the JCTS programme and the Professor in charge of Scholarship Programmes in the Department.

After the initial three months, monitoring of performance will continue in the form of monthly group review meetings, to ensure that adequate training and supervision is being received.

5. Termination of Awards

The award of the Junior Scholarship may be terminated summarily in the absolute discretion of the University during the initial monitoring period.

The award of the Junior Scholarship may be terminated by the failure of the Junior Scholar, after a written warning, to comply with the terms and conditions of the Junior Scholarship.

In the event of the termination of an award the Junior Scholar will have the right of appeal to an independent panel consisting of the Dean of the Veterinary School, and another senior member of staff chosen by the Strategy & Executive Committee from the panel of senior members appointed for this purpose by the Strategy & Executive Committee.

In the event of termination of an award, a Junior Scholar will, wherever possible, be given reasonable formal written notice of the date on which the training will be deemed to have ended.

6. Accommodation

On-site accommodation is offered to all Junior Scholars as part of the Scholarship agreement in order that they may better undertake the training provided in the Scholarship training programme. In the event that a Junior Scholar does not wish to take up the offer of on-site accommodation, s/he will be required to reside within 10 minutes' travelling time of the Department site. Please note that the keeping of pets is only exceptionally permitted in the Junior Scholar accommodation provided by the Department.

7. Income Tax

The award of a Junior Scholarship is not normally regarded as income for income tax purposes.

8. Communications to Press, Radio and Television

Communications to the press, radio or television, expressing personal views, excluding scientific communications to the scientific and veterinary press, may not be communicated from the Department's address or using the Department's name except by the prior permission of the Head of Department.

The consent of the Head of Department is required before expressing views in public on matters connected with the work of the Department of Veterinary Medicine.

9. University Policies

Junior Scholars are required to conform with all published policies of the University relating to Health and Safety, Dignity at Work, Equal Opportunities, Use of Computer Facilities Email and the Internet, Smokefree policy, Data Protection Act Guidance for Staff, and any other similar policies issued by the University from time to time.

10. Standard Operating Procedures

Junior Scholars are required to follow the Standard Operating Procedures of the Queen's Veterinary School Hospital.

11. Professional qualifications and MRCVS

The Junior Scholar must hold a veterinary degree recognised by the Royal College of Veterinary Surgeons, and upon commencement of the Junior Scholarship provide proof (in the form of a registration number) of Membership of the Royal College of Veterinary Surgeons.

12. No dogs on site policy

Please note that it is the Department's policy that members of staff, clinical training scholars and students joining the Department are not allowed to bring dogs on site.

DEPARTMENT OF VETERINARY MEDICINE



**UNIVERSITY OF
CAMBRIDGE**

JCTS 1

**Scholarship Application Form
Junior Clinical Training Scholarship**

PERSONAL DETAILS

Forename(s)	Surname	Title
Current Address: Post code:	Contact details: (1) Daytime telephone: (2) Mobile: (3) E-mail address:	

PROFESSIONAL REGISTRATION

Are you a registered member of the Royal College of Veterinary Surgeons?	YES / NO	If YES, please give registration number:
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REFERENCES

References should normally include your present employment (or your most recent employer), or course tutor if currently a student
Name
Position
Address
Telephone number
E-mail address
Do we have permission to contact this referee before the interview? Yes <input type="checkbox"/> No <input type="checkbox"/>

Second Reference

Name
Position
Address
Telephone number
E-mail address
Do we have permission to contact this referee before the interview? Yes <input type="checkbox"/> No <input type="checkbox"/>

Third Reference

Name
Position
Address
Telephone number
E-mail address
Do we have permission to contact this referee before the interview? Yes <input type="checkbox"/> No <input type="checkbox"/>

APPLICANT DECLARATION & DATA CONSENT

- I confirm that the information I have given in this Scholarship application form for a Junior Clinical Training Scholarship and all supporting documents is correct and complete
- I understand that the University of Cambridge will carry out a verification process and will check all or any of the information provided on the Scholarship application form, given in references and presented as proof of identity
- I agree for release of information under the provisions of the Data Protection Act 1998
- I attach a curriculum vitae and covering letter to this application form

Signature

Date