

THE HR TIMES

Department of Veterinary Medicine

September 2017

A big welcome to the Department...

Kate Walters – Junior Clinical Veterinarian in Anaesthesia (Service Intern)

Jenny Comont – Ward Assistant

Robert Ward – SCTS Anaesthesia

Congratulations

Alice Bird joins us in the role of Clinical Anaesthetist. Alice has just completed a SCTS in Anaesthesia in the Department

Goodbye to....

David Price

Current Recruitment

We are currently recruiting for the following roles in the Department:

Research Assistant/Associate with Dr Lucy Weinert

University Lecturer in Innate Immunity

Veterinary Nurse – Small Animal Wing and Theatres – Maternity cover

Veterinary Nurse – Small Animal Wing and Theatres

You can find out more about these roles at <http://www.jobs.cam.ac.uk>

Long Service

We would like to say congratulations to the following individuals for their long service with the University:

On the 9th September 2017 Joe Hart will reach 15 years' service

On the 22nd September 2017 Liz Lay will reach 20 years' service

Leadership Essential Training

A reminder that we are running a drop in session for those that attended the Leadership Essentials Sessions in the summer , on **Friday 15th September between 14:00pm - 16:00pm** in the HR meeting room. This is an opportunity for us to find out what further support you would find useful and how the sessions have assisted you in your role.

Please come along to the session or let Natalie know if you are unable to attend but would be available to offer your feedback on an alternative date.

Prevent Training

A reminder to all staff to complete the Prevent Training. Prevent Duty (Section 26 of the Counter-Terrorism and Security Act 2015) – <https://www.training.cam.ac.uk/cppd/event/1940495> You will need to complete Prevent Module 1 – An Introduction to the Prevent Duty. Module 1 is mandatory.

Prevent Module 5 - A Student and Staff Wellbeing Issue is for those staff members directly involved with staff and students, this would be good practice and informative to all.

The HR team will be providing James Wood with a report of completion rates at the end of September.

Annual Leave

A reminder to all staff that September is the last month of this leave year, so please ensure any outstanding leave is booked and taken before 30th September 2017. A reminder that annual leave is not able to be carried forward unless under exceptional circumstances and in agreement with Julie Ingham.

Attached to the email with the newsletter is the guidance document relating to annual leave sent recently by James Wood. Please can managers ensure their staff are aware of the guidance and that the guidance is used when planning and booking annual leave by all members of staff from October 2017.

[World Mental Health Day](#)

World Mental Health day is on Tuesday 10th October and the HR team and Emma are hosting a “Tea and Talk” event to raise money for the Mental Health Foundation. Mental Health is a subject that will have touched the majority of us in some way, either directly or indirectly and we are hosting the event to highlight awareness of mental health issues and how to seek support.

We will be selling homemade cakes and hot beverages in order to raise money for such a great cause. The event will be held on 10th October 2017 between 11:00am – 14:00pm and we welcome all members of the Department to join us at some point during those times.

We also require a lot of baked goods!! So calling all the bakers of the department..... we would be very grateful to anyone willing to bake and contribute to this event. Please let either Melissa, Emma, Julie or Natalie know if you wish to bake something. We will hold a bake off competition for all entries which will be judged by James Wood. Prize for the best baker!

Thank you for your support and we look forward to seeing you there.

